

BUSINESS NARRATIVE QUESTIONNAIRE AND CERTIFICATION

Borrower Name Business Name Broker Email		Loan # Website				
						Processor/LO Email
		Acc	ount Executive	_		
1.	What industry category best describes the borrower's business?					
	If "Other" selected, please list here:					
2.	Does the business have a physical location?		☐ Yes	□No		
3.	Does the business have more than one physical site?		☐ Yes	□No		
4.	What is the address of the business physical location?					
5.	How many full-time employees/contractors does the b	ousiness have?				
6.	Does the business provide a product (i.e., cloth manufacturing, retail sales, etc.)?	ning, food service/restaurant, jewelry,	☐ Yes	□No		
7.	Does the business provide a service (i.e., accounting, consulting, financial planning, real estate sales, insurance sales, law, therapy, etc.)?			□No		
8.	Is it a "real estate" related business (i.e., builder, developer, property flipper, etc.)?			□No		
9.	What percentage of the business do you own?			%		
10.	How does your business get paid?					
	☐ Branch Deposits ☐ Check	Square Other				
	Cash Online Deposits	☐ Venmo				
	☐ Cash App ☐ PayPal	Zelle				
11.	Please describe the business operations, how it is mana	ged, and any key details you can provide.				

Fixed Expense Factor Table					
Number of Full-time Employees/Contractors	0 – 1	2 – 10	11+		
Service Business ¹	30%	50%	60%		
Product Business ²	40%	60%	70%		
Real Estate Business ³	70%	75%	80%		

- 1 Service Business examples: Accounting, Consulting, Counseling, Financial Planning, Insurance, Law, Therapy, etc.
- 2 Product Business examples: Clothing/Jewelry, Construction, Food Service/Restaurant, Manufacturing, Retail, Trucking, etc.

3 Real Estate Investors (without a schedule of current real estate), Property Developers, and Property Flippers. CPA Letters will not be accepted for a lower expense ratio.

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